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| **Housatonic Community College**  Course Selection Guide for **2011-2012****Computer Information Certificate:  PC Applications**    (Banner code: EJ01)**(Must be printed and filled out manually)**  |
| Name  | Banner ID No. |
| Address | Program Entry Date |
|   | Advisor |

**Placement Assessment:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| □ MAT\* 075 (DS091)    | □ MAT\* 095 (DS095)    | □ DS099    |   |   |
| □ ENG\* 003(DS010)    | □ ENG\* 013 (DS050)    | □ ENG\* 043 (EN100R)    | □ ENG\* 073 (DS 011)    | □ ENG\* 093  |

**Program Requirements :**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SemesterTaken | CourseNo.  | Grade  | Course Number (Previous No.)  | Course Title  | Credits |
| ***Required Courses*** |
|   |   |   | **ENG\* E043** (EN 100R)  | Writing: Paragraph to Essay  | 3  |
|   |   |   | **BOT\* E111** (BOT 102)  | Keyboarding for Information Processing I  | 3  |
|   |   |   | **CSA\* E106** (CS 105)  | Introduction to Computer Applications  | 4  |
|   |   |   | **BOT\* E137** (BOT 120)  | Word Processing Applications  | 3  |
|   |   |   | **BOT\* E215** (BOT 218)  | Word Processing Applications II  | 3  |
|   |   |   | **CSA\* E135**  | Spreadsheet Applications  | 3  |
|   |   |   | **CSA\* E145**  | Database Management  | 3  |
|   |   |   | **CSA\* E220** (CS 118)  | Web Graphics  | 3  |
| **Total Credits**  | 25 |

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