

## Promotion Application Guidelines for Faculty

Application question:	Assessment Criteria:	Checklist:	Some Examples:
<b>A. Teaching and Related Responsibilities</b>	<b>Demonstrated growth and effectiveness in teaching and professional development</b>	Possesses and applies a broad range of intellectual skills and knowledge in the field and integrates it into teaching and pedagogy	
		Student Evaluations	
		Supervisor's Evaluations	
		Undertakes prof development activities, embraces new technology	
		Provides evidence of dedication to teaching and ones discipline	Course management system for on ground and on-line courses; creation of instructional materials using new technology
<b>B. Other Assignments</b>	<b>Demonstrated growth and effectiveness in contributions to college</b>	Maintains contact with own academic discipline, continually strives to increase currency in the field; works to perfect skills, practices and procedures	Participates in center for teaching activities, maintains contact with academic discipline, invites feedback from colleagues, students and administration
		Accomplishments which support the mission, goals and strategic plan of the college	Regularly updates curriculum, courses, and programs to current research and thinking in the discipline
		Provides evidence of dedication to the mission of the college and student learning	Participates in student activities, honor society events; activities to draw students
		Effectively performs other duties as President may assign consistent to mission of college	
<b>C. Supplemental Information to be completed by those seeking promotion to Professor or Associate Professor</b>	<b>Demonstrated growth and effectiveness in community service</b>	Accomplishments in activities in connection with community organizations which support the mission, goals and strategic plan of the college	Works with external agencies and organizations
			Is active in social and non-profit organizations in college regions (e.g. advisory board or college outreach programs)
			Participate in community activities and organizations where main activity is related to support mission of college
			Participates in designing and delivering credit and non-credit courses and programs which serves the continuing education or workforce development activities for the college
<b>D. Supplemental Information to be completed by those seeking promotion to Professor</b>	<b>Evidence of effective academic leadership</b>	Serves as positive role model for colleagues and students	Mentor for adjuncts and new faculty; leadership responsibilities in governance and other academic -related committees; volunteers for leadership role for systemwide committees; inspire students to participate in professional organizations
		Provides evidence of dedication to teaching and ones discipline	CFT activities; presents at conferences; publishes articles relating to own discipline
		Is a frequent early adopter of emerging technology and instructional methodologies and willing to assist others	
		Initiates and champions projects which helps the mission and benefits students	
		Shares knowledge with other faculty in a collegial manner	
		Leads college efforts in areas like advising, student retention, and outcomes assessments	