**BOARD OF TRUSTEES OF COMMUNITY-TECHNICAL COLLEGES**

**CONGRESS BARGAINING UNIT APPLICATION FOR PROMOTION**

**COMMUNITY COLLEGE PROFESSIONAL (8-22)**

**Academic Year**

This application must be submitted to the President no later than **the 1st day of the spring semester**. All responses should refer to activities and developments since your previous promotion or original appointment to the college, whichever is more recent. Please do not attach evaluations or other evaluative documents which are a part of your professional file. The review process involves a consideration of these evaluative materials.

***Please type or print***.

|  |  |  |  |
| --- | --- | --- | --- |
| Name   |  | Date  |  |
| Present Classification:  |  |

Please type your answers in the space provided (space is not limited). Although it’s preferred that references are made to the items in your professional file as supporting documentation, the only attachments to this application should only be to support your answers below.

|  |
| --- |
| 1. Performance of Duties Outlined in Job Description
	1. In general, how have you demonstrated growth and competence in the performance of the specific duties outlined in your job description?
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| * 1. List accomplishments, special projects or unusual work undertaken in your primary areas of responsibility.
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| * 1. What activities have you undertaken to maintain contact with your field or otherwise develop professionally?
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| * + 1. Other Assignments
1. List the college committees on which you have served and briefly describe your work on them.
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| 1. Indicate any other college service not covered above which you believe should be considered by those reviewing this application.
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Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date